



Student Expectations and Code of Conduct

Mission:

“Bridges Academy empowers students intellectually and morally to contribute to society through providing a high-quality international education in an inclusive environment.”

Vision:

” To be a leading international school that fosters academic excellence, integrity, and global citizenship while preserving cultural values.”

Introduction

We strive to uphold a high standard of academic integrity, ethical behavior, and mutual respect among members of our community as a producing entity in our high-quality international school. This Code of Conduct reflects the school’s clear policy of discipline, responsibility, and respect for diversity and should be a guide for student behavior. These guidelines are applicable to all students in order to achieve a safe, inclusive, and productive environment.

1- Mobile Phone Use

We appreciate that personal communication through mobile technologies are an accepted part of everyday life today, however, we strongly believe that phones are an unnecessary distraction in the workplace and an educational environment and are not a requirement for staff to complete their duties.



2. Attendance:

- Daily attendance is mandatory unless a student is ill or has an excused absence approved by school administration.
- Parents must inform the school of any absence by 8:00 a.m. on the day of absence, stating the reason.
- Excessive absences (defined by the MOE as 10% of the school days) will be addressed with the students and parents and may affect academic standing. This will result in no entry to school and a referral to the principal for the parent to attend a meeting to receive a final warning (written and verbal) before the school transfers the student to another school.

3. Lateness:

- In order to be prepared for the first class at 8:00 am, students need to come to school at 7:45 am. It is deemed late if a student arrives after 8:00. Gates of the school are shut at 8:10 am and the only entry point is the mail reception area.
- Before attending class, students who arrive late must report to the reception and obtain a late pass.
- Repeated lateness will lead to parental meetings and may result in further disciplinary action.
- The parents must complete the Conditional Agreement to state they understand the consequences of being late and present a plan to solve the issue.



4. Leaving School Early:

- Students are not allowed to leave class during the school day unless the school administration has received written parental consent beforehand.
- Parents are required to physically sign their child out. Regular early dismissals will be noted and investigated by the school administration.

5. Students' Rights

- The right to a safe and supportive learning environment that is free from discrimination, harassment, and bullying, and that promotes intellectual security and psychological well-being for students.
- Treatment based on mutual respect without distinction or discrimination for any reason.
- Receiving guidance, direction, and advice to support healthy personal, social, and academic development.
- The right to freedom of expression and to participate in recreational and educational activities.
- A sense of mutual respect among students, teachers, parents, and all school staff.



6. Students' Responsibilities:

- Attending school and classes regularly and on time.
- Following the school's instructions regarding entering and leaving the classroom and school premises.
- Adhering to the school's specific discipline and behavior management policies and rules.
- Completing assignments, tasks, and activities required of them within the school.
- Respecting school property, the belongings of others, and all staff or visitors at the school.
- Taking responsibility for any loss or damage caused intentionally or through negligence to school property.

7. Dress Code:

- Students must always present themselves in a clean, suitable, and approved school uniform.
- The uniform needs to be kept clean, maintained, and worn in accordance with school regulations.
- Items that are not uniform, such as caps and hoodies, are prohibited unless authorized for specific events.

8. Procedures for Discipline

The school handles student behavior in a fair and consistent manner to managing student behavior:

1. Verbal Warning: An explanation of the guidelines and proper conduct.
2. Written Notification: An official note sent to parents and students.



- 3. Reflection or Detention Time: Allotted during recess or physical education sessions.**
- 4. Parent Conference: A meeting of parents, teachers, and school administrators.**
- 5. Behavioral Contract: A formal contract that specifies expectations and consequences.**
- 6. Dismissal or suspension: Saved for severe or persistent infractions.**